

The 20th May, 1969

No. 3032-3FR-69/13000.—In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules, Volume III, Travelling Allowance Rules, in its application to the State of Haryana, namely:—

1. These rules may be called the Punjab Civil Services Volume III Travelling Allowance (Haryana Second Amendment) Rules, 1969.
2. In the Punjab Civil Services Rules, Volume III, Travelling Allowance Rules, in chapter 3 in the table, under columns 4 and 5, the following shall be added at the end, namely:—

Serial No. of Travelling No	Allowance Rule	4	5
12	2.39	'Heads of Departments	Full powers"

No. 3032-5FR-69/13006.—In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules, Volume I, Part I, in its application to the State of Haryana, namely:—

1. These rules may be called the Punjab Civil Services Volume I, Part I (Haryana Ninth Amendment) Rules, 1969.
2. In the Punjab Civil Services Rules, Volume I, Part I (hereinafter referred to as the said rules), in rule 2.16, in sub-rule (b), in the Schedule, in clause I in note 3, the following shall be added at the end, namely:—

"The heads of departments shall have full powers to treat the period of training or instructions in India as duty in respect of non-gazetted servants and class II Officers subject to the conditions mentioned above."

3. In the said rules, in rule 15.1,—

(1) against serial No. 3, under columns 4 and 5, the following shall be added at the end,

Serial No.	4	5
	Heads of Depart- ments	Full powers to appoint a Government servant to officiate in a vacant post up to 4 months in respect of appointment of all non-gazetted Government Servants and Class II Officers".
(2) against Serial No. 4, against the entry "Heads of Departments" under column 5, for the words and figures "Full powers in the case of Government servants of class II, Class III and Class Officers upto district level", the words "Full powers in respect of all government servants shall be substituted ;		
(3) against serial No. 6, under column 5 for the figure '30", the figure "60" shall be substituted ;		
(4) against serial Nos. 8 and 9, under columns 4 and 5, the following shall be added at the end, namely:—		

Serial No.	4	5
8 and 9	"Heads of Depart- ment	Full powers in respect of non-Gazetted Government Servants";
(5) after Serial No. 18, the following Serial No. shall be added, namely :—		

Serial No.	No. of rule	Nature of power	Authority to which the power is delegated	Extent of power delegated
"18A	4.8	Power to sanction the crossing of efficiency bar	Heads of Depart- ments	Full powers in respect of non-Gazetted Government Servants and Class II Officers";
(6) against serial No. 23, against the entry "Heads of Departments", under column 5, for the words "Non- Gazetted, Government Servants," the words and figure "Non-Gazetted Government Servants and Class II Officers" shall be substituted ;				

4 (7) against serial Nos. 24 and 25, under columns 4 and 5, the following shall respectively be added at the end, namely : -

Serial No.	2	3	4	5
24			"Heads of Departments"	Full powers up to Class II Officers subject to the principles laid down below : -  (a) The highest pay to which the Government Servant would be entitled if his appointment to one of the posts stood alone; (b) In respect of the other post, if the additional post is lower than his own post, no additional pay should be allowed. If, however, the post is higher than his post, he may be allowed difference between his own pay and pay of the higher post, as stated in (a) above. In case the other post is equivalent he will get nothing extra if the two posts are of the same nature and borne on the same cadre, otherwise he may be allowed 20 per cent of the minimum of the additional post :  Provided that a claim for additional pay should be entertained only if the period involved exceeds 14 days and there is a formal order of appointment of the Government servant concerned to hold charge of the additional post in addition to his own duties. Full powers up to Class II Officers subject to the principles laid down below : -  (a) that the period of additional charge is not less than 14 days ; (b) that the two posts are not of the same nature and not borne on the same cadre ; (c) that the current charge of the additional post is of such strenuous nature as to justify the grant of an honorarium ; (d) that the amount of honorarium does not exceed 10 per cent of this substantive pay or if he has no substantive pay, he may be allowed an honorarium not exceeding 5 percent of his officiating pay :  Provided that the amount of honorarium does not exceed what would have been admissible had he been formally appointed to hold full-fledged charge of the post";
25			"Heads of Departments"	

(8) against serial No. 38--

(a) under column 4, the words "Heads of Departments" shall be omitted ; and  
(b) under columns 4 and 5, the following shall be added at the end, namely : -

Serial No.	4	5
38	"Heads of Departments"	Up to a maximum of Rs 100 in each individual case during a financial year ; provided that the service rendered does not fall within the course of the ordinary duties of the Government servant";

(9) after serial No. 38, the following serial No. shall be added, namely : -

Serial No.	Number of rule	Nature of power	Authority to which the power is delegated	Extent of power delegated
"38-A		To sanction reimbursement of medical charges	Heads of Departments	Up to Rs 400 in each case" ;

(10) against serial Nos. 42 and 43, against the entry "Heads of Departments", under column 5, for the words "Non-gazetted Government servants", the words and figure "Non-Gazetted Government Servants and Class II Officers" shall be substituted;

(11) against serial No. 44, under columns 4 and 5, the following shall be added at the end, namely :—

Serial No.	4	5
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44	"Heads of Departments	Full powers in respect of non-gazetted Government Servants.";
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(12) against serial Nos. 46, 49, 51 and 54, under columns 4 and 5, the following shall respectively be added at the end, namely :—

Serial No.	3	4	5
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46	"Heads of Departments	Full powers in respect of non-Gazetted Government Servants, and Class II Officers
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49	Heads of Departments	Upto 14 days in India in respect of Government servants upto the level of Class II Officers.
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51	Chief Engineer, B. & R., Irrigation and Public Health	Full powers without substitute.
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54	Heads of Departments	Full powers upto the level of Class II Officers" ;
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and (13) against serial No. 60, under columns 4 and 5, the following shall be added at the end, namely :—

Serial No.	4	5
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60	"Heads of Departments	Full powers for creating posts upto District level Officers or equivalent posts at Headquarters for a period not exceeding 6 months without reference to the Planning Department but subject to other conditions specified above."
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No. 3032-IFR-69 13009—In exercise of the powers conferred by clause (2) of article 283 of the Constitution of India, and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Financial Rules, Volume I, in its application to the State of Haryana, namely:—

1. These rules may be called the Punjab Financial Rules, Volume I (Haryana Fifth Amendment) Rules, 1969.

2. In the Punjab Financial Rules, Volume I (hereinafter referred to as the said rules), in rule 1.24, the following note shall be added at the end, namely:—

"Note.—In the event of a head of an office being on leave or his post otherwise falling vacant, the head of his department shall be competent to declare, during the period of his leave or during the period the post remains vacant, the next senior official to be the head of an office."

3. In the said rules, in rule 19.6,—

(1) against serial No. 1—

- (a) against the "Heads of Departments", under column 4, for the figure "10,000", the figure "20,000", shall be substituted;
- (b) against the "Controlling Officers", for the figure "1,000", the figure "4,000", shall be substituted; and
- (c) against the "Disbursing Officers", for the figure "500", the figure "1,000", shall be substituted;

(2) against serial No. 2—

- (a) against the "Heads of Departments", for the figure "1,200", the figure "1,800", shall be substituted;
- (b) against the "Controlling Officers" for the figure "600", the figure "900", shall be substituted; and
- (c) against the "Disbursing Officers", for the figure "300", the figure "450", shall be substituted;

(3) against serial No. 3—

- (a) against the "Head of Departments", for the figure "1,200", the figure "1,800", shall be substituted;
- (b) against the "Controlling Officers", for the figure "600", the figure "900", shall be substituted; and
- (c) against the "Disbursing Officers", for the figure "300", the figure "450", shall be substituted;

(4) against serial No. 9—against the "Heads of Departments and Commissioners of Divisions", for the figures "500" and "300", the figures "750" and "450", shall respectively be substituted;

5. against serial No. 17, under columns 3, and 4, the following shall be added at the end, namely:—  
Serial No. 3 4

17 (iii) Heads of Departments Upto Rs. 5,000 subject to the advice of Legal Remembrancer being first obtained.”;

(6) against serial No. 19, under column 4, for the figure "250", the figure "375", shall be substituted;

(7) against serial No. 20, under column 4, for the figure "5,000", the figure "7,500", shall be substituted;

(8) against serial No. 22—

(a) under column 3, the words "Heads of Departments" shall be omitted; and  
(b) under columns 3 and 4, the following shall be added at the end, namely:—

S. No. 22 "Heads of Department" 3 4  
Upto a limit of Rs 150 for each purchase in emergent cases, subject to the rules in Chapter 10 of the Printing and Stationery Manual and in the case of offices situated at the Headquarters of Government, this is subject further to conditions that local purchase is not permitted unless a certificate from Controller, Printing and Stationery, Haryana, is obtained to the effect that the articles required are not available at the time and subject further to the condition that the expenditure sanctioned during a financial year, should not exceed Rs. 400 or 10 per cent of the grant for contingencies, whichever is less.”;

(9) against serial No. 24, against all Heads of Offices, under column 4, for the figure "10", the figure "25" shall be substituted;

(10) against serial No. 26, against Heads of Departments, under column 4, for the figure "250", the figure "500", shall be substituted;

(11) against serial No. 31—

(a) under column 3, the words "Heads of Departments and" shall be omitted; and  
(b) under columns 3 and 4, the following shall be added at the end, namely:—

S. No. 31 "Heads of Departments" 3 4  
Upto Rs. 2,500 for each machine, and subject to the rules in the Printing and Stationery Manual.”;

(12) against serial No. 35, for the figure "20", the figure "50" shall be substituted;

(13) against serial No. 97, for the figure "3,283", the figure "5,000" shall be substituted;

(14) against serial No. 99, under column 4, for the words, letters and brackets "Full powers in the case of—  
(a) Offices and other non-residential buildings and (b) Residential quarter for Police Officers below the rank of Inspector", the words "Full powers" shall be substituted;

(15) against serial No. 129, under column 4, for the figures "50" and "500", the figures "100" and "1,000" shall respectively be substituted;

(16) against serial No. 130, under column 4, for the figure "50", the figure "250" shall be substituted;

(17) against serial No. 132, under column 4, for the existing entry, the following entry shall be substituted, namely:—

S. No. 132 4  
"a) Unskilled person... up to Rs. 4/- per day subject to a maximum of Rs. 80/- per mensem.  
b) Skilled person... up to Rs. 7/- per day subject to a maximum of Rs. 140/- per mensem.”;

(18) against serial No. 138, under column 4, in clause (ii), for the figure "500", the figure "750" shall be substituted;

(19) against serial No. 140-A—

(a) against clause (1) relating to Chief Engineers, P.W.D., Irrigation Branch and B & R/Public Health, under column 4, for the existing entry, the following entry shall be substituted, namely:—

4  
"Up to Rs. 600/- in case of Superintending Engineer and Executive Engineer, Rs. 180/- in case of S.D.Os and Deputy Collectors. Upto Rs. 150/- in a month and in special case up to Rs. 225/- subject to the production of a non-accommodation certificate as required by paragraph 28 of Appendix 15 and subject to further proviso that no lease is entered into for a period of more than one year.”;

(b) against clause (2) relating to Chief Engineers, P.W.D., Irrigation Branch and B. & R./Public Health, under column 4, for the words, letters, figures and brackets "Up to Rs 100 a month and in special cases up to a maximum of Rs 150 per mensem but in no case must the rent paid by Government exceed half the rent of the whole house and subject to other conditions noted against clause (1) above", the words, letters, figures and brackets "Up to Rs 100 a month and in special cases up to Rs 225 per mensem but in no case the rent paid by Government should exceed half the rent of the whole house and subject to other conditions noted against clause (1) above." shall be substituted and ;

(c) against clause (3) relating to Chief Engineers, P.W.D., Irrigation Branch and B. & R./Public Health under column 4, for the existing entry, the following entry shall be substituted, namely :—

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"Up to Rs 22.50 a month subject to the condition that Ziladar is not provided with Government quarters;"

(20) against serial No. 142, under column 4, for the figure "2.50", the figure "5" shall be substituted;

(21) against serial No. 168, under columns 3 and 4, the following shall be added at the end, namely :—

Serial No. 3 4

168 "Inspector General, Police Full powers within the budget allotment.");

(22) against serial No. 174, under columns 3 and 4, the following shall be added at the end, namely :—

**Serial** 3 4  
**No.**

174 "Provincial Transport Controller Full powers within the budget allotment ; provided that all cases which reveal negligence on the part of the individuals shall be communicated to the Administrative Department " ; and

(23) against serial No. 175, under columns 3 and 4, the following shall be added at the end, namely :—

Serial No.	3	4
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175 "Provincial Transport Controller Up to Rs 2,000 in each case subject to the claims being pre-audited by the Accountant-General before payment and to the advice of Legal Remembrancer, being first obtained."

4. In the said rules, in rule 19.9, after serial No. 26, the following serial No. shall be added, namely :-

1	2	3	4
Serial No.	Nature of Power	Authority to which the power is delegated	Extent of power delegated

..27 To sanction *ad hoc*/regular grant-in-aid to recognised Industrial Schools for Girls Director, Industrial Training Full powers subject to rules approved by the State Government and provision in Budget."

5. In the said rules, in rule 19.10, against serial No. 2, under columns 3 and 4, the following shall be added at the end, namely :—

Serial No. 2 3 4

2 "Heads of Departments For scooters and motor bicycles subject to the conditions laid down in Chapter X.". 5

6. In the said rules, in rule 19.12, against serial Nos. 3 and 6, under column 4, for the figure "5000", the figure "7500" shall be substituted.".

7. In the said rules, in rule 19.13, :—

(1) against serial No. 5, under column 4, for the figure "5000", the figure "20,000" shall be substituted; and

(2) after serial No. 5 as so amended, the following serial No. shall be added, namely :—

Serial No.	Nature of power	Authority to which the power is delegated	Extent of power delegated
“6	To give technical sanction to estimates for expenditure on all petty and annual repairs as well as original works or special works or special repairs to buildings in the charge of the Industrial Training Department including power-wiring.	Directors of Industries and Industrial Training	Up to Rs 2,000 in each case.”.

8. In the said rules, in rule 19.14-A.—

(1) against serial No. 1.

(a) under column 3, the words “Heads of Departments” shall be omitted ; and

(b) under columns 3 and 4, the following shall be added at the end, namely :—

Serial No.	3	4
1	“Heads of Departments	Up to Rs 2,000”;

(2) against serial No. 3—

(a) under column 3, the words “Heads of Departments and “Heads of Offices” shall be omitted ; and

(b) under columns 3 and 4, the following shall be added at the end, namely :—

3	4
Serial No.	“Heads of Departments
	Heads of Offices

(3) against serial Nos. 9-A and 9-B, under column 4, for the figure “1000”, the figure “2000” shall be substituted ;

(4) against serial No. 10, under column 4, for the figure “1000”, the figure “2000” shall be substituted ;

(5) against serial No. 10-A, under column 4, for the figure “250”, the figure “500” shall be substituted ; and

(6) after serial No. 13(a) the following serial No. shall be added, namely :—

Serial No.	Nature of power	Authority to which the power is delegated	Extent of power
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“13(aa)	To declare animals/ agricultural produce/ nursery plants/fruits/ manure, compost, etc., as unserviceable	Director of Agriculture	Up to Rs 10,000.”.
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9. In the said rules, in rule 19.15.—

(1) against serial No. 1, against the Heads of Departments, under column 4, for the figure “250”, the figure “500” shall be substituted ; and

(2) against serial No. 2, against the Heads of Departments, under column 4, for the figure “1000”, the figure “2000” shall be substituted.

10. In the said rules, in rule 19.16, against serial No. 63, against the Provincial Transport Controller, under column 4, for the figure “500”, the figure “1000” shall be substituted.

M. L. BATRA,

Commissioner for Planning and Finance  
and Secretary to Government, Haryana,  
Planning and Finance Departments.